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INTERGOVERNMENTAL OCEANOGRAPHIC
COMMISSION

COMMISSION OCEANOGRAPHIQUE
INTERGOUVERNEMENTALE

PARIS

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INTERNATIONAL HYDROGRAPHIC
ORGANIZATION

ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE

MONACO

From: Dr.-Ing. Hans Werner Schenke, SCUFN Chairman, Alfred Wegener Institute for Polar and Marine Research, Columbusstrasse, D-27568 Bremerhaven, Germany, Tel +49471 4831 1222, email hans-werner.schenke@awi.de

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29 February 2008

SCUFN Letter No. 1/2008

To: SCUFN Members and Observers (see **Annex A**)

Subject: 21st Meeting of SCUFN, 19-22 May 2008, Jeju Island, Rep. of Korea

Dear Colleagues,

This letter provides logistical and registration information on the 21st SCUFN meeting to be held on Jeju Island, Rep. of Korea, on 19-22 May 2008. It also proposes a provisional agenda for the meeting. This information and any further documents relating to this meeting will be posted on the IHO website (www.iho.int > Committees > GEBCO/SCUFN).

1. At the 20th SCUFN meeting in July 2007, the National Oceanographic Research Institute (NORI) of the Republic of Korea kindly offered to host the 21st meeting, which was gratefully accepted by the Sub-committee. The local organizers have now announced that SCUFN-21 will take place at the Hotel Hyatt Regency Jeju on 19-22 May 2008. It will be followed by a symposium organised by NORI on 23 May at the same venue, with the title "*Open SCUFN Conference: The 3rd International Symposium on Application of Marine Geophysical Data and Undersea Feature Names*". More details and logistical information can be found at **Annex B**. Hotel reservations should be made using the form at **Annex C**, to be completed and returned by **30 April 2008**.

2. A provisional agenda for the 21st SCUFN Meeting is provided in **Annex D**. Associated documents have also tentatively been listed. SCUFN members/observers, as listed in Annex A, are kindly requested to review this draft and provide any comments / new agenda items to the Secretary (mhuuet@ihb.mc), copy to the Chairman (hans-werner.schenke@awi.de) by **19 April 2008**.

3. Documents intended for consideration at the meeting, e.g. undersea feature name proposals, should be submitted to the Secretary by **19 April 2008**¹. All documents will be placed on the IHO website when they are received. They will be password-protected. The password will be individually

¹ 19 March 2008 if in paper form.

provided to all SCUFN members/observers by the Secretary. SCUFN Members and observers are strongly urged to prepare, or support the preparation of UFN proposals.

4. This letter constitutes a formal invitation for all SCUFN members and observers to attend the 21th SCUFN meeting.

Yours sincerely,

A handwritten signature in blue ink, reading "Hans W. Schenke". The signature is written in a cursive style and is centered on a light-colored rectangular background.

Dr. Hans Werner SCHENKE
Chairman of SCUFN

Enclosures: Annexes A to D

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Membership (February 2008)**

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LOGISTICAL INFORMATION FOR SCUFN-21

1. Host and Local Organizers

The meeting is hosted by the Director of National Oceanographic Research Institute (NORI), Republic of Korea. Local organizers are Dr. Hyun-Chul Han, Korea Institute of Geoscience and Mineral Resources, and Professor Sungjae Choo, Kyung-Hee University (office +82-2-961-9360, mobile +82-10-3704-3619, fax +82-2-961-0251, e-mail sjchoo@khu.ac.kr).

2. Program

The provisional program is as follows;

- 19-22 May 21st SCUFN meeting (see www.ihp.int > Committees > GEBCO /SCUFN)
- 23 May Open SCUFN Conference: The 3rd International Symposium on Application of Marine Geophysical Data and Undersea Feature Names (see [[URL to be provided by Prof. Choo](#)])
- 24 May Tour of Jeju Island (optional, free of charge)

3. Venue of the meeting

The venue of the meeting and the symposium is the Hyatt Regency Jeju, located in the city of Seogwipo, on the southern coast of Jeju Island. Its website is <http://jeju.regency.hyatt.com/hyatt/hotels/index.jsp>.

4. Hotel accommodation

There are five hotels near the meeting venue including the Hyatt. All of them are four or five-star hotels whose room rates range from US\$150 to \$450. Bearing in mind the participants' travel budgets and the inconvenience of commuting to the venue of the meeting, the local organizers have negotiated a reduced rate of US\$180 per night (service charges and tax included) with the Hyatt Hotel for a twin or double room. On top of this reduced rate, NORI has decided to subsidize the participants, both members of SCUFN and observers, by paying US\$80 per night during the meeting period, 18-25 May, for a maximum of 7 nights. Therefore, each participant will pay US\$100 per night.

Hotel reservations should be made by completing the reservation form at **Annex C**, exclusively prepared for this meeting, and sending it by fax or e-mail to the hotel.

5. Transportation

Most of the participants are expected to arrive at Seoul/Incheon International Airport (ICN). There is only one flight a day from ICN to Jeju International Airport (CJU), for example, KE (Korean Air) 1423 17:40-18:45. Therefore, it would be better to use the Gimpo International Airport (GMP), where many more flights are available to CJU. There are direct non-stop trains and limousine buses connecting the ICN and GMP airports. The ICN website is <http://www.airport.or.kr/eng/airport>.

From Jeju International Airport, there is a limousine bus costing about 8,000 won (US\$8) which runs every 20 minutes and takes an hour to the hotel.

Those who are going to Tokyo (NRT) to attend TSCOM and GGC meetings can take direct flights from CJU to NRT, for example, KE 717 leaving CJU at 18:10 everyday.

6. Local information

There are many sites that provide information on Jeju Island. The official website for general information on Jeju Island is <http://english.jeju.go.kr>.

**GEBCO Sub-Committee on Undersea Feature Names (SCUFN), 21st Meeting, 19-22 May 2008
&**

**Open SCUFN Conference: The 3rd International Symposium on Application of
Marine Geophysical Data and Undersea Feature Names, 23 May 2008**

Hyatt Regency Jeju Hotel, Jeju Island, Rep. of Korea

HOTEL RESERVATION FORM

*[Please send this via e-mail to reservation.hyattregencycheju@hyattintl.com or fax to +82 64 732 2039;
copy to mhuet@ihb.mc and sjchoo@khu.ac.kr by 30 April 2008]*

Member State / Organization represented:

Last Name:

First Name:

Address:

.....

.....

E-mail:

Fax:

Date/Time of Arrival at Jeju Airport:

Flight number:

Date/Time of Departure from Jeju Airport:

Flight number:

Accompanied person(s):.....

Number of nights at Hyatt Regency Jeju:

Comments:

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21st SCUFN MEETING
Jeju Island, Rep. of Korea, 19-22 May 2008

PROVISIONAL AGENDA

- 1. Opening and Administrative Arrangements**
Docs: SCUFN21-1A List of Documents
SCUFN21-1B List of Participants
SCUFN21-1C SCUFN Membership and Observers List
- 2. Approval of Agenda**
Doc: SCUFN21-2A Agenda
- 3. SCUFN Terms of Reference and Rules of Procedures**
Doc: SCUFN21-3A New Terms of Reference and Rules of Procedures for SCUFN, and Current Status
- 4. Standardization of Undersea Feature Names: IHO-IOC Publication B-6**
 - 4.1 Publication B-6 in additional languages.
Doc:
 - 4.2 Revision of B-6 (Terminology Section)
Doc: SCUFN21-4.2A Report from SCUFN Sub-Group on Revision of B-6 (Terminology Section)
- 5. Matters remaining from Previous Meeting**
Doc: SCUFN21-5A List of Actions from SCUFN-20 and Status
- 6. Proposals Submitted during Intersessional Period**
 - 6.1 Proposals by xxxxx
Doc: SCUFN21-6.1A Proposals by xxxxx
 - 6.2 Proposals by yyyyy
Doc: SCUFN21-6.2A Proposals by yyyyy
 - 6.3 ...
Doc: SCUFN21-6.3A ...
- 7. Liaison with the Advisory Committee on Undersea Features (ACUF) [of the US Board on Geographical Names]**
 - 7.1 Harmonization of GEBCO and ACUF Gazetteers
Doc: SCUFN21-7.1A
 - 7.2 Review of Reports of ACUF Meetings since July 2007
Doc: SCUFN21-7.2A Reports of ACUF Meetings
- 8. Liaison with the UN Group of Experts on Geographical Names (UNGEGN)**
Doc: SCUFN21-8A Report on UNGEGN-24
- 9. Gazetteer of Undersea Feature Names**
 - 9.1 Web-based Map Interface for Undersea Feature Name Gazetteer
Doc: SCUFN20-9.1A Current Development for on-line Database Management
 - 9.2 Harmonization of the GEBCO and SCAR CGA Gazetteers
Doc: SCUFN21-9.2B Comparison between the GEBCO Gazetteer and the SCAR Composite Gazetteer on Antarctica (CGA)
 - 9.3 Undersea Feature Topology
Doc: SCUFN21-9.3C Topology of Undersea Features (Point, Line and Polygon)

10. Any Other Business

10.1 Unnamed seamounts in the Central Pacific Ocean

Docs: SCUFN20-10.1A Review of Unnamed Seamounts in the Central Pacific Ocean

11. Site and Dates for the Next Meeting

12. Conclusion
